



Regular Board Meeting

June 26, 2025

Donzella Administration Building – 1275 Lakeside Avenue E, Cleveland, OH 44114

and broadcasted live via Zoom – 5:30 pm

1. Opening

A. Convene

The organizational meeting was called to order by President, Steve Scheidt at 5:32pm.

B. Roll Call

Members present: Allison Frazier, Mozelle Jackson, Steve Scheidt, Cynthia Schulz, Sara Steimle

Members present via Zoom: Lisa Hunt, Alaina McCruel

2. Minutes

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held May 22, 2025, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

3. Donations

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts eleven equipment donations of unspecified value to the OT/PT Lending Library and seven equipment donations of unspecified value to the Warrington House group home.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

4. Financial Statements

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending May 31, 2025, be accepted and filed for audit; the payment of vouchers for the period May 1, 2025 to May 31, 2025 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Motion by Steve Scheidt, second by Sara Steimle.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs gave a summary of the financial statements noting significant variances. We opened May with a cash balance of \$143,217,005. Our total revenues were \$8,400,294, and our expenditures were \$5,610,064 For a cash balance ending of \$146,007,235.

Our total revenues are underbudget by 2% for the month, which was the result of various factors such as lower than expected local/levy revenue, timing issues and Medicaid waiver billing issues.

Our total expenditures are underbudget by 4% for the month due to administrative expenditure timing issues that will even out eventually. Of note, *Salaries and Wages* are below budget. However, increases for the member of the 1199 Bargaining Unit have not taken effect, as the County Council needs to approve the contract. Also of note, *Locally Funded Contracts* are under budget. Every year we budget for a certain number of people that will lose their Medicaid and who will have to pay locally for their services. So far, we have not had any major losses of Medicaid cases this year, which is excellent news and can be attributed to our dedicated Medicaid staff, Communications team and our Support Administrators.

5. Announcements

President, Steve Scheidt turned the meeting over to Superintendent, Dr. Amber Gibbs who gave the following announcements:

- Janet Keeler, Grace Blatt and Jimmy Lowe presented at the 2025 Innovation Series conference on June 5. In a video collaboration, Cuyahoga DD's Leadership Council and Good Life Ambassadors were shown providing outreach to area schools to advocate for DD inclusivity in all spaces. The Leadership Council also serves as consultants for Cuyahoga DD's various messaging efforts.
- On June 7, a group representing Cuyahoga DD participated in the annual "Pride in the CLE" event to demonstrate that we support the people we serve and their families in a variety of way.
- On June 24, Cuyahoga DD's Management Advisory Council (MAC) held their monthly meeting at the Greater Cleveland Food Bank (GCFB). Following the meeting, MAC members volunteered for a few hours at various projects within GCFB.
- Dr. Tyler and some of his Cleveland Clinic team visited our TryTech apartments on June 24. The team learned about the available technology we are using so they will be able to share the knowledge with the families they see and serve.
- On July 18, the Cleveland Guardians are hosting their annual Disability Awareness Night. Tickets will be given away to people we serve and their families. We also have a link to purchase tickets in the same seating area in Progressive Field.
- Cuyahoga DD's July Board meeting is cancelled. Our next Board meeting will be on August 28, 2025.
- Tonight's Board meal was provided by Susannah's Café. The café is run by the HELP Foundation and is in the lobby of the Cleveland Foundation building on Euclid Avenue in Midtown. It is a training center for people with DD and the food they provided was delicious.
- The state budget passed the Senate and is going to the Governor for approval. The budget has some items that may impact on us a County Board and/or other County Boards in Ohio. Cuyahoga DD is closely monitoring changes to both the state and federal budgets. Some positive changes include:
 - \$16 million is being invested in Early Intervention Evaluation and Assessment.
 - \$10 million is being invested in Wellness Campus models.

6. Status Reports

Superintendent Gibbs had two things to note on the Status Report. First, she updated the Board on the impending MUI rule changes taking effect in July will affect Cuyahoga DD's MUI Status Report. Second, she commented on our enrollment numbers specifically in community employment. Our goal for this year was to reach 1,250 people employed in the community and we have already met that goal.

8. New Business

A. Agreement with Wood Services

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to renew an agreement with Woods Services in Langhorne, Pennsylvania for the period July 1, 2025 to June 30, 2026, whereby Woods Services will provide residential treatment and vocational services to one individual with developmental disabilities for a sum not to exceed \$230,717; and,

BE IT FURTHER RESOLVED that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Mozelle Jackson, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this individual has resided at Woods Services since 1997. He is the only person that we pay privately for services outside of Cuyahoga County as he receives specialized services for his Prader-Willi Syndrome. His Support Administrator has indicated that he is thriving in his current placement.

B. Annual Licensing Agreement for Proofpoint Software

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with Sagient Technologies of Wayne, Illinois for the purchase of Proofpoint email protection and advanced threat detection for the period July 28, 2025, to July 27, 2028, at a cost not to exceed \$69,832 per year; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Steve Scheidt, second by Cynthia Schulz.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this agreement provides us with enhanced threat protection that we do not currently have. This is about a \$15,000 increase in what we usually have paid, but this will also cover all the security trainings performed by our staff.

C. Property, Pollution, Crime and Cyber Insurance from Ohio School Plan, Travelers Insurance and Great American Insurance, administered by Hylant Insurance

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to renew its policies for Property, Pollution, Crime and Cyber Insurance for the period beginning July 1, 2025, through June 30, 2026, for a sum not to exceed \$59,342 through the Ohio School Plan, Travelers Insurance and Great American Insurance, respectively, which policies are administered by Hylant Administrative Services, LLC; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Motion by Cynthia Schulz, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this is the second yearly insurance policy brought before the Board for all buildings and residential structures. The slight increase in the premium is due to the newer addition of Crime and Cyber insurance, whose rates have increased with the prevalence of cyber-attacks. This is purchased through the Ohio School Plan cooperative purchasing agreement, so it is the lowest cost available to us.

D. Approval of Continued Employment of a Cuyahoga DD employee

RESOLVED, that Cuyahoga County Board of Developmental Disabilities, acting also as Ethics Council, approves hereby and authorizes the Superintendent to approve continued employment of Amy Andler who has an immediate family member that is employed with a private provider; and, BE IT FURTHER RESOLVED, that the Superintendent is authorized to take any and all actions necessary to carry out this transaction.

Motion by Cynthia Schulz, second by Mozelle Jackson.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Superintendent Gibbs explained that this is a standard item. The spouses in these positions do not have the ability to influence any contracts or business with the private provider.

8. Comments from the Floor

There were no comments from the floor.

9. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns to Executive Session for the purpose of considering the disposition of public property.

Motion by Cynthia Schulz, second by Lisa Hunt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Time adjourned: 6:15pm

10. Reconvene

A. Roll Call

Members present: Allison Frazier, Mozelle Jackson, Steve Scheidt, Cynthia Schulz, Sara Steimle

Members present via Zoom: Lisa Hunt, Alaina McCruel

Time reconvened: 7:02pm

11. Adjournment

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Motion by Mozelle Jackson, second by Steve Scheidt.

Final Resolution: Motion Approved

Aye: Allison Frazier, Lisa Hunt, Mozelle Jackson, Alaina McCruel, Steve Scheidt, Cynthia Schulz, Sara Steimle

Time adjourned: 7:03pm

Next Meeting – August 28, 2025 at 5:30 pm, Donzella Administration Building, 1275 Lakeside Ave E, Cleveland, OH 44114 and broadcast via Zoom. Zoom link will be shared on the Cuyahoga DD website at cuyahogadd.org at least three days prior to the meeting.

Certified by:

Stephen Scheidt, President

Mozelle Jackson, Secretary