Regular Board Meeting - Aug 27 2026 Minutes

Thursday, August 27, 2026 at 5:30 PM

Donzella Administration Building 1275 Lakeside Ave East Cleveland, OH 44114

1. Call to Order

Board President convenes the meeting.

2. Roll Call

Clerk calls the roll.

3. Minutes

Approve minutes from the June 18, 2026 meeting.

6.18.26 Minutes.pdf

RESOLVED, that the minutes of the regular meeting of the Cuyahoga County Board of Developmental Disabilities held June 18, 2026, a copy of which is made a part of the permanent record of this meeting, be accepted as directed by the President, without objection, and approved as published

Moved by: Dennis Roberts; seconded by: Alaina McCruel

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

4. Recognition of the Rockets Basketball Team

Gold medal winners at the 2026 USA Special Olympics Games in Minneapolis, Minnesota.

5. Donations

Approve Receipt of Donations.

08.27.26 Donations.pdf

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities gratefully accepts 35 equipment donations of unspecified value to the OT/PT Lending Library.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

6. Financial Statements

Chief Business Officer, Rachel Sielski, gave a summary of the June 30, 2026 and July 31, 2026 financial statements noting significant variances.

Approve Financial Statements.

- General Fund Statement for the period ending June 30, 2026
- General Fund Statement for the period ending July 31, 2026
- Summary of Vouchers - June 30, 2026
- Summary of Vouchers - July 31, 2026

RESOLVED, that the Operating Fund Statement and the Statements of Revenue and Expenditures - Planned and Actual for the year-to-date period ending June 30, 2026 and the period ending July 31, 2026 be accepted and filed for audit; the payment of vouchers for the period June 1, 2026 to June 30, 2026 and July 1, 2026 to July 31, 2026 be ratified; and that all statements and voucher summaries are made a part of the permanent record of this meeting.

Moved by: Sara Steimle; seconded by: Steve Scheidt

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

7. Announcements - Dr. Amber C. Gibbs, Superintendent & CEO

A.

- Cuyahoga DD Nursing staff participated in the Case Western School of Medicine Pandemic Tabletop Exercise as special population representatives. This is our second year participating in this activity.
- On July 17, Cuyahoga DD participated in the Cleveland Guardians Disability Pride Night. Both Cuyahoga DD and the Employment Collaborative were present at the Resource Fair. Cuyahoga DD provided tickets to over 100 people we serve, and everyone who purchased the promotional ticket received a Disability Pride hat and a Cuyahoga DD tote bag with agency information. Leadership Council member Tracy Marie Greenberg, sang the National Anthem.
- This summer, our Community Development team hosted two family events, called "Creatures, Crafts, and Cornhole" at both Cuyahoga DD's Big Creek Center and Green Road Center. The events featured crafts led by an art therapist, therapy animals, games of cornhole led by event partner Empower Sports, and we even had special appearances by Chomps, the Cleveland Browns mascot and Horatio, the Lake County Captains mascot.
- On July 28, Cuyahoga DD staff met with staff from Case Dental School, during which they learned about their plans for a comprehensive dental care clinic in University Circle that will support the dental care needs of people with disabilities

as they age out of pediatric care.

- On July 30, Cuyahoga DD partnered with the Fairview Park Police, Fire, and Recreation Departments on an interactive experience with safety services. Community members learned what to do during a traffic stop, learned about the Blue Envelope program, got to tour an ambulance and fire truck. Our mobile sensory space was also at the event. The event offered the opportunity for people to meet police, EMTs, and firefighters in a laid-back environment.
- On August 4, we held our annual Employee Recognition Brunch, celebrating the milestones of our staff – 1, 5, 10, 15, 25, 30, 35, and event 40 years! Combined, these staff have dedicated 1,429 years of service to our agency. A special thank you goes to Board president Steve Scheidt, and Board members, Sara Steimle and Derek Topola for attending the event.
- Approximately 50 staff members and Good Life Ambassadors engaged with the community at Cuyahoga DD's table at the Cuyahoga County Fair throughout the 6-day fair. Our portable universal changing table was there for a few days, and on the days it couldn't be, we partnered with Momentum Refresh to ensure a universal changing table was available to the community for the entire fair. We gave away insulated cooler bags and fans to fair attendees.
- Earlier this week, Cuyahoga DD partnered with the Cleveland Metroparks Zoo for its Quiet Night at the "Asian Lantern Festival". Our Mobile Sensory Space was on hand, and we helped get over 3,500 people and families we serve to attend this free event. Through our partnership with the Zoo, and we look forward to having a presence at "Boo at the Zoo" this fall, as well.

B. News and events

8. Status Reports

9. New Business

A. **NEON 4th Amendment**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to sign an addendum to an existing contract with North East Ohio Network Council of Governments (NEON), in effect through December 31, 2027, for the purchase of certain services in calendar year 2026, the sum of which will not exceed $6,267,970 at the maximum costs described in a memorandum to the Board, effective January 1, 2026; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

B. **Best Solutions Medical Supplies for Environmental Accessibility Adaptations**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves

hereby and authorizes the Superintendent to approve purchases of Environmental Accessibility Adaptations installed by Best Solutions Medical Supplies for the period January 1, 2026 to December 31, 2026, for a sum not to exceed $125,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Alaina McCruel

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

C. **Stay at Home Modifications for Environmental Accessibility Adaptations**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to approve purchases of Environmental Accessibility Adaptations installed by Stay at Home Modifications Inc. for the period January 1, 2026 to December 31, 2026, for a sum not to exceed $80,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

D. **TPC Contracting Inc. for Environmental Accessibility Adaptations**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to approve purchases of Environmental Accessibility Adaptations installed by TPC Contracting Inc for the period January 1, 2026 to December 31, 2026, for a sum not to exceed $60,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

E. **Vocational Rehabilitation Services Contract with Opportunities for Ohioans with Disabilities and Vocational Guidance Services**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to take the following actions:

1) Enter into a renewal agreement with Opportunities for Ohioans with Disabilities (OOD) for vocational rehabilitation and employment services for the period beginning October 1,

2026 through September 30, 2027;

2) Provide local matching fund payments to OOD in an amount not to exceed $432,539.19 which will be reimbursed by Vocational Guidance Services (VGS) of Cleveland, Ohio to Cuyahoga DD less $101,372.77 to generate a potential amount of $1,598,161.22 in federal funds;

3) Enter into a subcontract agreement with Vocational Guidance Services (VGS) of Cleveland for the period October 1, 2026 through September 30, 2027 to administer vocational Rehabilitation and employment services for individuals;

4) Provide Monthly pass through payments from OOD to VGS in an amount not to exceed $490,000.00 for administrative costs associated with the performance of the agreement; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

F. **Sale of Residential Properties**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to sell five residential properties as described in a memo to the Board that are currently vacant or will be vacant in the near future at fair market value on the open market; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

G. **Printing and Mailing Services**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to enter into a contract with Academy Graphic Communication of Cleveland, OH for printing and mailing services for the period August 28, 2026 through October 31, 2026, for a sum not to exceed $150,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

H. **Brittco Software - Annual Service Agreement**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes a renewal agreement with Brittco, LLC of Novelty, Ohio, for a Client Information System for the period September 1, 2026 to December 31, 2028 at an annual cost not to exceed $96,000; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

I. **Cisco Security and Infrastructure Renewal - Multi-Year Service Agreement**

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities approves hereby and authorizes the Superintendent to purchase three years of network infrastructure, wireless connectivity, and security monitoring services for the period of November 1, 2026, to October 31, 2029, from CDW Government in Vernon Hills, IL, at a cost not to exceed $25,000 per year; and,

BE IT FURTHER RESOLVED, that the Superintendent is authorized hereby to take any and all actions necessary to carry out these transactions.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

10. Comments From the Floor

A. Members of the public may address the Board after completing a request form at the meeting, and approaching the podium to speak. There is a time limit of five (5) minutes per speaker. Public comment is open only to those attending in person. Anyone viewing via Zoom will not be able to participate.

Public Comment Policy

11. Adjournment

A. Adjourn Meeting

RESOLVED, that the Cuyahoga County Board of Developmental Disabilities hereby adjourns.

Moved by: Steve Scheidt; seconded by: Sara Steimle

Aye: Allison Frazier, Alaina McCruel, Dennis Roberts, Steve Scheidt, and Sara Steimle

Not Present at Vote: Derek Topola

Motion Approved 5-0

B. **Next Meeting** - September 24, 2026 at 5:30 pm, Donzella Administration Building, 1275 Lakeside Ave E, Cleveland, OH 44114 and broadcast via Zoom.

Zoom link will be shared on the Cuyahoga DD website at cuyahogadd.org at least three days prior to the meeting.

Stephen M. Schmidt

President

Dana Stevens

Secretary

CUYAHOGA COUNTY
Board of Developmental Disabilities

Regular Board Meeting
August 27, 2026

M. A. Donzella Administration Building and via Zoom

Stephen Scheidt, Board President
Allison Frazier, Board Vice President
Sara Steimle, Board Secretary
Board Members: **Alaina McCruel, Dennis Roberts, Derek Topola**

7.16.26 - Cuyahoga DD Nursing Staff Participate in CWRU School of Medicine Pandemic Tabletop Exercise



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7.17.26 - Cleveland Guardians Disability Pride Night









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7.18 and 8.1.26 - Creatures, Crafts & Cornhole









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7.28.26 - Cuyahoga DD Staff Meets with Case Dental School



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7.30.26 - Interactive Experiences with Fairview Park Safety Services









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8.4.26 - Employee Recognition Brunch









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8.11-8.16.26 - Cuyahoga DD at the Cuyahoga County Fair





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8.25.26 - Cuyahoga DD at the Asian Lantern Festival









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Comments from the Floor

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You have exceeded your 5-minute limit.

Thank you for your comment.